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| The pink and grey Disability Equality Scotland logo.  A calendar page showing an AGM meeting with a table of people meeting together. | **Disability Equality Scotland**  **Annual General Meeting** |
| Calendar showing 25 August 2021. A man using his laptop to access a Zoom meeting with other people waving to him from a screen. | This meeting happened on **25 August 2021**.  This meeting happened on Zoom. |
| Grey silhouetted heads around a question mark.  Grey silhouetted heads around a question mark.Grey silhouetted heads around a question mark. | **Who was there?**  **Individual Members**  Andy Stuart  Chris Colebrook  David Gallant  Deidre Aiken  Grace Clements  Jacki Aston  Lynne Buchan  Paula McGuire  Philip Gerrard  Stephanie Bain  Tracey Clark    **Corporate Members**  Bernhard Anderson – Barra Access Panel  Bobby Park – Glasgow Access Panel  Caroline Gould – Skye and Lochalsh Access Panel  Frank Drummond – Tweeddale Access Panel  Hilary Stubbs – MACS  Jamie Smith – West Dunbartonshire Access Panel  Jim Tolmie – Oban Access Panel  John Ballatine – Edinburgh Access Panel  John Callander – Aberdeenshire South Access Panel  Ken Johnston – Oban Access Panel  Kirstie Black – Central Aberdeenshire Access Panel |
| Grey silhouetted heads around a question mark. | Mel Todd – Centre for Inclusive Living Perth and Kinross  Mike Harrison – Midlothian Access Panel  Peter Joyce - North Ayrshire Access Panel  Rosemary (no full name given)  Robert Dick – Stirling Access Panel |
| The pink and grey Disability Equality Scotland logo. Grey silhouetted heads around a question mark. | **Disability Equality Staff**  Morven Brooks - Chief Executive Officer  Emma Scott - Operations Manager  Ian Buchanan - Access, Training and Engagement Manager  James Davidson - Communications and Research Coordinator  Alistair Bruce – Events, Training and Membership Administrator  Lucy Gibbons – Easy Read Trainer  **Directors**  Linda Bamford – Convener  Dorothy McKinney - Vice Convener  Colin Millar – Treasurer  Carolyn Wilson Smith  Susan Fulton  Kenny Milne  Scott Stewart  Maureen Morrison  Lauren Asher |

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| Grey silhouetted heads around a question mark. | **Accessibility Team**  Elizabeth Mooney – British Sign Language Interpreter  Niamh Cochrane – British Sign Language Interpreter  Gail Richardson – Closed Captioner  Paula McGuire – Closed Captioner |
| 3 people sit behind a table waving. | **1 Welcome**  Morven welcomed everyone.  She said there were 48 people at this online meeting. |
| A woman introducing another woman to 2 women. They shake hands. | Morven introduced:   * Linda – the Convener   Colin – the Treasurer |
| A man and woman smiling and shaking hands. The words 'thank you' are between them. | Morven thanked Susan and Janis.  They have both left Disability Equality Scotland as Directors. |
| A questionnaire form with a question asking 'What do you think about it?' and a hand ticking the box below that says 'Not sure'. | Linda the Convener thanked:   * all members and staff for working hard during the COVID-19 pandemic * members who had answered the weekly polls   She said that the poll answers had helped let Scottish ministers and people making decisions know more about what disabled people thought. |
| A table of 5 people with their hands raised as they vote. Above them is a Minutes document. | **2 The Minutes from last year’s AGM**  There was a vote to agree the Minutes from 25 August 2020.  They were agreed. |
| A spiral bound document called Annual Report. | **3 The Annual Report 2020 to 2021**  Morven said that this year had been a very successful for Disability Equality Scotland. |
| A COVID alert scale from 1 to 5 vertically, with a cloud of COVID-19 virus shapes. | Disability Equality Scotland made sure it listened to its members during COVID-19. |
| A man with his thumb up standing next to a check list with green ticks. | **13 things that Disability Equality Scotland have done this year** |
| A man pointing to himself with a group of silhouetted people standing behind him. | 1. We have lots more members now. We have over 1 thousand 2 hundred in total. |
| An Easy Read leaflet with photos and text. | 2. We shared important COVID-19 health information with our members in newsletters and our magazine called Open Door. |
| A hand holding out a card. | 3. We organised the Scottish Government’s Face Covering Exemptions cards. |
| A man struggling to carry a very tall pile of paperwork. | By the end of March 2020 we had sent out:   * 60 thousand cards by post * 40 thousand digital cards   We answered nearly 3 thousand phone calls to our helpline. |
| A man's back as he faces a Zoom screen with several smiling faces in boxes. | 4. We had 6 webinars to talk with disabled people and disability organisations.  They covered things like the Thistle Assistance Card and 20-minute Neighbourhoods. |
| Lime green square as the Inclusive Communication Hub logo. | 5. We have made our Inclusive Communication Hub website better.  We have told people how important it is to have information shared in lots of accessible ways. |
| Lime green square with the Easy Read logo of a smiling woman reading a document called Easy Read. | 6. We have had more and more work making Easy Read documents with our Easy Read Service.  We have worked on 52 Easy Read projects for organisations, including the Scottish Government. |
| A questionnaire form with a question asking 'What do you think about it?' and a hand ticking the box below that says 'Not sure'. | 7. We have collected our members thoughts in our 52 weekly poll questions. |
| An orange heart logo for the Disability Safety Hub. | 8. We have made our Disability Safety Hub website better.  There is now:   * COVID-19 advice * a mental wellbeing guide * scam advice |
| A blue triangle logo for the Accessible Travel Hub. | 9. We had nearly 100 thousand visits to our Accessible Travel Hub website  This was because we had useful information about public transport during the pandemic. |
| A smiling woman on a Zoom screen as she holds a tablet and sees a row of faces in boxes. | 10. We held 5 events to bring together disabled people and transport organisations.  They talked about experiences using public transport in different parts of Scotland. |
| A yellow campaign poster for the Hate Crime Charter.  Calendar pages showing 24 March 2021. | 11. We made a Hate Crime Charter for public transport.  On 24 March 2021 we shared this campaign on our social media channels and our information reached 56 thousand people.  We think our campaign reached over 300 thousand people over all  We were thanked by the Scottish Ministers. |
| A purple star logo for the Inclusive Design Hub. | 12. We have carried on making our Inclusive Design Hub better. |
| A navy blue circle logo for the Access Panel  Network. | 13. We have supported our 35 Access Panels across Scotland. |
| A survey form with a a title 'Tell us what you think' and a hand ticking a box. | Morven said that there will be a new Members Survey every year.  Everyone will get an email about this, after this meeting. |
| A man writing on a clipboard with a pile of money next to him. | **4 Treasurer’s Report**  Colin said that it’s been a good year. |
| A hand using a calculator, with a pile of coins and bank notes to the side. | Last year we took in 1 thousand pounds more than we spent.  But this year we took in 30 thousand pounds more than we spent.  This is because we took in extra money from:   * Easy Read service * funds for the Exemption Card work |
| A bank statement document with a pile of coins and notes on it. | Last year we finished with 50 thousand pounds in our bank account.  This year we finish with 80 thousand pounds in our bank account. |
| A hand writing on a cheque. | We spent over 340 thousand pounds. |
| A spiral bound document called 'Plan' witih a photo of 3 people working o the same document together on the cover. | Colin said that a Fundraising Plan is being written to bring in more money. |
| A table of 5 people with their hands raised as they vote. Above them a man sits and reads a document. | He said that the Board of Directors agreed these accounts on 28 July 2021.  There was a vote to agree this report about the accounts.  It was agreed. |
| A table of 5 people with their hands raised as they vote. Above them is a pile of cash. | **5 Approval of Fees and Subscriptions**  Colin said nothing has changed.  There was a vote to agree the fees and subscriptions.  They were agreed. |
| A table of 5 people with their hands raised as they vote. Above is the blue and white circular logo for Community Accountancy Scotland. | **6 Finance Examiners**  Colin said that Community Accountancy Scotland will carry on working for Disability Equality Scotland during 2021 and 2022.  There was a vote to agree this.  It was agreed. |
| A meeting with a vote taking place. One man holds up a green flag to vote. | **7 Voting for the Board Directors**  Morven said that some Directors were hoping to be voted for again.  Members who could vote had already been given:   * a link to an online voting form * information about each Director |
| A postal vote slip and envelope. | Morven said that 15 votes had been sent in early. These are called proxy votes.  More than half the votes need to say yes so that a Director can stay. |
| A woman thinking. In her thought bubble is a red cross and a green tick. | Members were asked to vote for or against these Directors staying:  Lauren Asher  Rhianne Forrest  Carolyn Wilson-Smith  Colin Millar  Kenny Milne  Maureen Morrison  Scott Stewart |
| 5 people sat around a meeting table holding their hand up to vote. | The members voted.  There was a short break.  After the break, Morven said that all 7 Directors had been voted to stay on. |
| A woman introducing another woman to 2 women. They shake hands. | **8 Questions and Ideas**  Morven introduced all the Directors.  Rhianne could not be at this meeting. |
| A man taking part in a Zoom Meeting on his laptop. | **Someone said in the Chat messages that the Meeting was not as accessible as it could be.**  **Someone said they had not been emailed the paperwork before the meeting.**  Morven said that the team would think about these comments.  She asked everyone to check their contact details to make sure that information was getting to them. |
| A woman with her hand raised to ask a question. | **Some members asked questions about the Access Panels.**  Morven asked them to get in touch with staff members Ian or Alistair for this information. |
| A questionnaire form with a question asking 'What do you think about it?' and a hand ticking the box below that says 'Not sure'. | **Linda thanked the members for taking part in the weekly polls.**  She said that the answers have helped:   * make new policies * make plans to move out of lockdowns |
| A young man with his hand raised to ask a question. | **A member asked some questions about social care service support.**  Colin and Morven said that Disability Equality Scotland has taken part in talks about this.  Colin said that disabled people who have a Personal Assistant are their employer. |
| **A welcome page on a website with a Survey form to one side.** | **Some members had ideas for new weekly poll questions.**  Morven said that poll questions stay open and can be looked at again at [www.yoursayondisability.scot](http://www.yoursayondisability.scot). |
| A man and woman smiling and shaking hands. The words 'thank you' are between them. | **Thank You**  Morven thanked everyone for joining this meeting. |
| A survey form with a a title 'Tell us what you think' and a hand ticking a box. | She asked if everyone could do a quick survey for feedback about the meeting. |
| A man and a woman waving goodbye. | **The meeting ended.** |

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