**Job Advert**

**Job Title: Project Coordinator**

**Salary: £23,000 per annum (pro rata £13,800)**

**Hours: 21 Hours per week fixed term contract to 31 March 2023**

**Location: Glasgow**

**Reporting to: Deputy CEO**

**Closing date Friday 13 May 2022**

An exciting opportunity has arisen at Disability Equality Scotland. We are seeking an experienced Project Coordinator to join our team.

Disability Equality Scotland is a membership organisation for disabled people and disability groups and organisations. It’s our mission to make Scotland fully accessible.

We promote access in its widest sense, including access to our built and natural environment and access to the same and equal opportunities as enjoyed by others in our communities, promoting a life of dignity, respect, choice and independence. This extends beyond physical access to include access to information, access to inclusive communication and inclusion in decision-making, whether with planners over inclusive design or transport providers about accessible and safe travel.

Disability Equality Scotland is a key delivery partner of Transport Scotland’s [Accessible Travel Framework](Accessible%20Travel%20Framework) and has current responsibility for taking forward outcomes to improve accessibility for disabled people on Scotland’s public transport network. We are now seeking a Project Coordinator to lead on research and evaluation work relating to Transport Scotland’s Annual Delivery Plan priorities for 2022-23. This is likely to include the design and analysis of surveys, liaison with partners and stakeholders, facilitation of workshops and webinars and monitoring, evaluating and reporting.

**Application Notes**

Applications and supporting documents to be submitted via email to Emma Scott, Deputy CEO emma@disabilityequality.scot

Closing date for applications: Friday 13 May 2022

Interviews will take place w/c 23 May 2022. Interviews can be conducted by video conferencing.

More information about us and this post is available on our website [www.disabilityequality.scot](http://www.disabilityequality.scot)

**Downloads**

Role description

Application Form

Equality Monitoring Form

Criminal Record Disclosure Form